



SINDH BOARD OF TECHNICAL EDUCATION

ST-22, BLOCK-6, GULSHAN-E-IQBAL, UNIVERSITY ROAD, KARACHI
www.sbte.edu.pk ☎: 99243325 99243329 - 30 FAX 99244166

CHAIRMAN

NO. SBTE/CH-PA/2017-118
Dated: 09-10-2017.

**All the Principals/Directors./Administrators/
Head Masters/Mistress/Incharges,
Govt. College of Technologies (Boys & Girls),
Govt. Polytechnic Institutes (Boys & Girls),
Govt. Monotechnic Institutes,
Govt. Vocational Institutes & Schools,
Govt. Commercial Training Institutes,
Govt. Institutes of Business & Commercial Education
All Private Institutes affiliated by Sindh Board of Technical Education
In all over Sindh Province.**


SUBJECT: NOMINATION OF FOCAL PERSON FOR SBTE.

As part of our policy for better relation and improving coordination among Sindh Board of Technical Education (SBTE) and Institutes all Head of Institutions are requested to Nominate a focal person for coordination in all the matters pertaining to SBTE. In future any other person except institutes nominated Coordinator will not be entertained by the Sindh Board of Technical Education.

It is, therefore requested to please provide following information about the focal person / Coordinator of your Institute as early as possible.

Name of Officers/Officials: _____
Designations: _____
Cell No.: _____
Name of College/Institute/School or other _____
Specimen Signature _____

The Board will issue Special Pass to each focal person / coordinator.


(DR. MASROOR A. SHAIKH)
CHAIRMAN

Copy to:-

1. PS to Managing Director, STEVTA HQ, Karachi
2. The Regional Directors, Karachi/Hyderabad/Sukkur/Larkana/Mirpurkhas/
Shaheed Benazirabad with request for implementation.
3. The Regional Officer, SBTE Sukkur Region for necessary action.

Internal Distributions

1. PA to Chairman.
2. PA to Secretary.
3. Controller of Examinations.
4. Director (Research).
5. I.T. Manager.
6. Deputy Secretary I & II.
7. Deputy Controller I & II.
8. Audit Officer.
9. Consultant Audit & Accounts.
10. Assistant Secretary (Accounts).
11. Inspector of Institutions.
12. All Sectional Heads.
13. Master file.